



Holy Family College

PARKTOWN 1905

FEES STRUCTURE - 2026

Dear Parents / Guardians

This document sets out all information relevant to the Fee Structure for 2026.

Registration

An administration fee of R 500 must accompany all new applications. A non-refundable application fee of R 5 000 is payable for all new learner enrolments. A non-refundable application fee of R 6 500 is payable for all new enrolments for the boarding house. This is to confirm your child's place at Holy Family College.

Discounts

Two kinds of discounts are offered:

- A **sibling discount** of 5% for the second child and 10% for the third and subsequent children.
- An **early payment discount** of :
 - 10% if the total annual fees are paid in full before 31 December 2025;
 - 7.5% if the total annual fees are paid in full before 31 January 2026; or
 - 5% if the total annual fees are paid in full by the end of February 2026.
- No discounts apply if fees are paid via cash deposit at the bank or at an ATM.

Methods of Payment

- Fees are payable strictly **in advance by the 1st of the month**
- Fees may be paid **annually in advance** - see **discount criteria above**.
- From Grades 000 – 11: **monthly payments in advance** are payable over 11 months in 11 equal instalments (to be paid in full by November or earlier).
- **Monthly** payments are due by the first day of each month [commencing January 2026] by EFT, stop order, debit order; future dated electronic payment or debit/credit card and will be charged in line with the monthly fee schedule.
- For Grade 12: **Fees are payable over 8 monthly instalments** and must paid by September 2026.
- **All parents accompanied by their children, must attend the registration process to gain access to the 2026 academic year in January, before school commences.** More details will follow.
- The queue at the registration process can be **avoided** for parents who have paid their fees **in full** for the 2026 academic year, or paid January fees, **and have submitted proof of payment**.

The fees may be paid either:

- Directly to the Fees office, (the school is a CASH FREE environment), **card payments only**
OR
- Directly into the school's bank account by EFT, stop order or debit order. A copy of the proof of payment must be sent to the Fees office, stating the learners' reference number/name so that the account can be credited accordingly (see penalties for unpaid transaction below)

The school's bank account details are:

Holy Family College - Parktown
First National Bank
Rosebank
Branch Code: 253305
Account number: 5037 105 8569
Ref: Learner code/name

Penalties

- **A R100 penalty charge per month** will be levied against any account in arrears.
- If your fees are overdue, you will be informed of the outstanding fees by either SMS, email, and/or formal letter. You may be blacklisted on a defaulting credit system. This means that you will not be able to obtain credit elsewhere. We reserve the right to take further legal action against you during the school year.
- At **90 days overdue**, the account may be handed over to a debt collection agency and the learner could be removed from the school's register.
- A learner whose fees are in arrears will not be allowed to accompany a school tour/camp or outing. This will also apply to events such as the Matric Dance.
- Should a learner be excluded from a tour/camp, no refunds are applicable as providers are booked for and paid in advance and subject to no restrictions being imposed.
- A learner whose fees are in arrears at the end of the academic year will not be re-registered for the following year until all fees are paid up. The outstanding account will be handed over to a debt collection agency and the learner removed from the school's register.
- The school reserves the right to demand full or part payment (50%) for the following year if a family has a history of late fee payment.
- **Please note that due to the high banking charges levied on our account when cash is deposited, we will charge a fee equivalent of 3% of the cash deposit value to your account.**
- **All other bank related charges will be charged to your fees account.**
- Unpaid or reversed debit orders [Return to Drawer] will incur a charge of R300 and the full outstanding amount will become immediately due and payable.

General Fee policy

- The school's fee policy takes into account that the payment of school fees should be our parents' first priority and that the finance office is under instruction from the Board of Governors to implement this policy.
- If parents are encountering any unexpected financial difficulties, they should contact the finance office without delay. The onus is on the person responsible for the payment of the fees to ensure that the school is aware of any change in circumstances.
- In order to enter into a debt payment agreement with the College, parents will have to furnish the finance office with 3 month's salary advices, and an income and expense details as proof of good intent.
- **If for any reason a parent does not receive a statement, it is their responsibility to contact the Finance Office.**
- Fee statements can be obtained from the school App – D6 communicator.
- If you receive a fee statement and you are not the responsible fee payer, it is your responsibility to ensure that the communication reaches the responsible party, and the school is advised immediately of the responsible person's contact details.
- Please note that the Head of College does not deal with any issues related to the payment of fees. Please refer all fee and related matters to the Finance Office.
- The school reserves the right to screen all parents with a credit bureau/provider in order to ensure financial affordability and responsibility to meet the obligations required for acceptance.
- The school subscribes to a registered credit bureau in terms of which your payment record is updated as per your contractual obligations.
- Refunds for accounts in credit will only be given when a parent is withdrawing the learner from the school and the appropriate required notice has been given. A full reconciliation of the account will be undertaken.
- The school reserves the right to review the re-admission of any learner of overdue accounts.

Errors and Omissions

Holy Family College reserves the right to review and correct errors and to amend fees, levies and other charges raised during the year.

Notice Period

Parents shall give the equivalent of one term's notice to the school in writing before removing a child from the school, irrespective of the reasons for the withdrawal of the child. If written notice is not received, one term's fees will be payable, and/or the account handed over to a debt collection agency.

FEE STRUCTURE 2026

	Annual Total	Monthly 11 Months Jan to Nov	Boarding Weekly	Boarding Termly	Annual Total Incl. Boarding	Monthly 11 Months Jan to Nov Incl. Boarding
Grade 000	R 35,270.00	R 3,206.36				
Grade 00	R 39,296.00	R 3,572.36				
Grade R	R 46,610.00	R 4,237.27				
Grade 1	R 53,850.00	R 4,895.45				
Grade 2	R 57,260.00	R 5,205.45				
Grade 3	R 57,545.00	R 5,231.36				
Grade 4	R 63,730.00	R 5,793.64				
Grade 5	R 68,215.00	R 6,201.36				
Grade 6	R 70,495.00	R 6,408.64				
Grade 7	R 70,719.00	R 6,429.00				
Grade 8	R 79,210.00	R 7,200.91	R 71,120.00		R150,330.00	R13,666.36
Grade 8	R 79,210.00	R 7,200.91		R 106,680.00	R185,890.00	R16,899.10
Grade 9	R 79,310.00	R 7,210.00	R 71,120.00		R150,430.00	R13,675.45
Grade 9	R 79,310.00	R 7,210.00		R 106,680.00	R185,990.00	R16,908.18
Grade 10	R 81,450.00	R 7,404.55	R 71,120.00		R152,570.00	R13,870.00
Grade 10	R 81,450.00	R 7,404.55		R 106,680.00	R188,130.00	R17,102.73
Grade 11	R 81,450.00	R 7,404.55	R 71,120.00		R152,570.00	R13,870.00
Grade 11	R 81,450.00	R 7,404.55		R 106,680.00	R188,130.00	R17,102.73
Grade 12	R 84,290.00	See Below	R 71,120.00		R155,410.00	
Grade 12	R 84,290.00	See Below		R 106,680.00	R190,970.00	

Grade 12	40% Due 31 st January	20% Due 28th February	Balance	Payment Mar to Sept - 7 months
R 84,290.00	R 33,716.00	R 16,858.00	R 33,716.00	R4,816.58
Boarding House Fees	Weekly Boarder	Monthly Instalment	Termly Boarder	Monthly Instalment
	R 71,120.00	R 6,465.45	R 106,680.00	R 9,698.18

National Senior Certificate Examination Fees

The Grade 12 registration fee for the IEB Examination, is **not included in the annual fees above**, and is payable on application for a 7 subject matric. The amount for the 2026 examination will be advised as soon as the school receives communication from the IEB.

An additional fee, to be confirmed, is payable for each additional subject, (e.g. Further Studies Mathematics). This fee is due by the end of term 1. Should this fee be unpaid, the school will not register the learner to write the IEB Examinations.

Annual Total

The Annual Total includes but is not limited to:

• Tuition	• Presentations and guest speakers
• Aftercare (Primary school)	• Matric Uniform (grade 12 only)
• Building improvement, development and maintenance of the buildings and campus in general.	• Art Supplies (limited)
• Administration costs for the school	• Coaches
• Cleaning and Security	• Cultural Activities
• School Diary	• Some Outings
• Photographs	• Sports Activities
• Magazine	• Firewall
• PTA Levy	• Anti-virus
• Locker Hire (selected grades)	• IT support and licencing
• IEB Examination (where applicable, excluding Gr 12)	• Wi-fi Network
• Library Costs	• Alumni and Valedictory (Grade 12)
• Some Affiliation Fees	• Retreats
• Photocopying	• Awards and Gifts
• Eucharistic and Religious celebrations	• Science Equipment

Exclusions

The above charges **exclude** school uniform, workbooks, stationery, textbooks and learning materials, entrance fees to excursions, and private extra-mural lessons and activities. **These limited items will be added to the school account as separate line items.**

Aftercare

Aftercare facilities will continue to be provided to Primary School learners only. This service provides supervision to learners staying at school after 15h30. No meal will be provided, and learners will need to bring an extra packed lunch if making use of the service. Aftercare service is available until 18h00 only. A late charge of **R90 per 15 minutes** there-after will be charged to your account. Full after care is subject to no restrictions being imposed on the school.

We thank you for your continued support and for selecting Holy Family College as your school of choice. We look forward and are privileged to have your child/children in our school. In our planning, we are aiming to make 2026 another successful year for us all.

Should you require any further information, please contact the Finance Office at the following email addresses: fees@holyfamily.co.za or accounts@holyfamily.co.za

Kind regards

Holy Family College